



ACCEPTABLE USE OF ICT AGREEMENT

Rationale

- Spotswood Primary School expects that all students will exercise appropriate personal responsibility in their use of ICT resources.

Aims

- To provide guidelines for students and parents regarding the appropriate use of ICT resources whilst working on school related activities.
- To reinforce the importance of safe and respectful use of the Internet and ICT in all curriculum areas.

Implementation

- Students, their parents or guardians must read and understand the Acceptable Use of ICT Agreement before students are given permission to use ICT resources at school.

Student Acceptable Use of ICT Agreement:

As a responsible user, I will:

- Keep my email, log on, password and personal details (phone number, where I live, where I go to school or who my family is) private. This means I won't give my personal details out to people on line.
- Be respectful in my communication with others on line. This means I will use manners when writing emails, won't use all capitals (considered shouting) and will only say things online that I would say to someone's face. Bullying behavior of any kind will not be tolerated.
- Look after the technology I use by carrying it sensibly, treating it with respect and using it in a sensible manner which will enrich my learning.
- Use web sites that are just right for me. I will not sign up for programs or services that are restricted to over 13 year olds. If I come across material that is rude, offensive or inappropriate I will turn off the computer screen and inform a parent or a teacher immediately.
- Think before I print to ensure I am only printing what is absolutely necessary.
- Check with a teacher before signing up to a website.
- Think before I post anything online – I am aware that once I put something on the internet, I no longer have control of who can see or use it.
- I understand I cannot load or download programs onto the school network.
- I understand that I cannot bring my own USB to school to use.

Student name (print)

Student signature

Date _____

Parent/Guardian Technology Agreement

As the parent or guardian of this student, I have read this Acceptable Use Policy and understand that technology is provided for learning and to help students develop 21st-century technology and communication skills. I recognise it is impossible for the school to restrict access to all controversial materials, and I understand that there is a shared responsibility between the school, myself and my child in developing safe and appropriate use. I understand that children’s computer activities at home should be monitored.

Parent name (print)

Parent signature

Date